

| Maharashtra State Council Of Examination , Pune | | | | | | | |
|--|--|-----------------|-----------------|---------------------|-------------------|------------------------|------------------|
| OBJECTIVE QUESTION | | | | | | | |
| FINAL ANSWER KEY GCC - TBC APRIL 2026 EXAM BATCH - '403' | | | | | | | |
| SrNo | Question | Option_A | Option_B | Option_C | Option_D | PROVISIONAL ANSWER KEY | FINAL ANSWER KEY |
| 1 | _____ Are characteristics of computer | Speed | Accuracy | Diligence | All Of Above | D | D |
| 2 | _____ Are operating systems. | Windows | Linux | Mac Os | All Of Above | D | D |
| 3 | _____ Is not a characteristic of computer | Speed | Accuracy | Low Storage | Ample Storage | C | C |
| 4 | _____ Is placed at the bottom of screen on desktop. | Wallpaper | Screen Saver | Taskbar | None Of Above | C | C |
| 5 | _____ Is character printer. | Plotter | Laser | Solid | Dot Matrix | D | D |
| 6 | _____ system is use send electronic message. | E-mail | Online service | Voice mail messages | Shared resources | A | A |
| 7 | _____ is acronym for the address webpage. | LOC | IPSA | VRL | URL | D | D |
| 8 | _____ is the protocol, to transfer the data in the form of text | SMTP | HTTP | FTP | PPPT | B | B |
| 9 | _____ is used to search content online. | Social networks | Search engine | Screeners | Routers | B | B |
| 10 | _____ Is used to view deleted E-Mails. | Inbox | Spam | Trash | Outbox | C | C |
| 11 |application software is used for word processing | MS-Word | MS-Excel | MS-Powerpoint | All of these | A | A |
| 12 |view helps to set outline of current document | Page Layout | outline view | normal | web layout | B | B |
| 13 | A file which is open can be closed with the _____ command from the File Menu | menu | close | title | None of these | B | B |
| 14 | A file which is open can be closed with the _____ command | open | delete | close | Esc | C | C |
| 15 | A number of letter that appears little below the normal text is called _____ | Toptext | Superscript | Subscript | Supertext | C | C |
| 16 | Data consisting of comparison chart can be presented in _____ slide. | Title only | Title & content | Two content | Comparison | D | D |
| 17 | Data consisting of lists/ bullets can be presented in _____ slide. | Title only | Title & content | Two content | Table | C | C |
| 18 | Data consisting of text and numbers are best represented using _____ slide. | Table slide | Title slide | Comparison slide | None of these | A | A |
| 19 | DB is financial function. | TRUE | FALSE | | | A | A |
| 20 | Default file name in Excel workbook is | Document1 | File1 | Book1 | None of these | C | C |
| 21 | Default name of presentation is | Document 1 | Workbook 1 | Presentation1 | None of these | C | C |
| 22 | Default Orientation in PowerPoint is | Portrait | Landscape | Horizontal | None of these | B | B |
| 23 | Delete Sheet Command is given in _____ Tab - Cells group. | File | View | Home | Tools | C | C |
| 24 | Delete Sheet Command is given in Home Group. | Tab Cells | Editing | Number | Font | A | A |
| 25 | Descending Sorting means Sorting | A to z | Z to A | Both A & B | None of the above | B | B |